

## SEHOME HIGH PTSA 8.3.100

**Name:** SHS PTSA Board meeting

**Date:** November 13, 2018

**Time:** 11:30 a.m.

**Location:** SHS Lower Level Conference Room

**Facilitator:** Veronica Douglas

**Scribe:** Vicky Reardon

Attendee		Attendee	
	Veronica Douglas		Else Sokol
	Linda Kirker		Sam Faris
	Marid Hendrickson		Deanne Kanenaga
	Vicky Reardon		Rachel Williams
	Grace Munson		Angie Scofidio

### Agenda

ID	Time	Duration	Item	Presenter/Lead
1	11:30	5 min	Call To Order and Introductions	Veronica
2	11:35	40 min	Dr. Baker	Dr. Baker
3	12:15	2 min	Approval of 10/9/18 and 10/15/18 minutes	Veronica
4	12:17	13 min	<b>Treasurer's Report:</b> Monthly report. Linda has contacted Erin Furda regarding her June uncleared check two times, Linda will send her another reminder. Linda will send Christy Emory, head of XC booster, another email regarding the other two uncleared checks. Tax update.	Linda / Veronica
5	12:30	5 min	<b>Scrip and Auction:</b> Update	Sam
6	12:35	5 min	<b>Membership:</b> Current numbers, Have we paid? Are all board members and booster parents now PTSA members?	Else
7	12:40	5 min	<b>President:</b> Calendar plan, Building use contract	Veronica
8	12:45	10 min	<b>Principal:</b> Bring Joy to a Child, Super Wednesday, Moving plan/Support	Michelle
9	12:55	5 min	<b>Teacher Grant Request:</b> Student Help Desk T-Shirts (\$175), others?	Veronica
			<b>COMMITTEE REPORTS</b>	
10	1:00	5 min	Volunteer Coordinator	Rachel
11	1:05	0 min	Communication: Table until December	Veronica
			<b>NEW BUSINESS</b>	
12	1:05	5 min	PACS: notes attached	Veronica
13	1:10	10 min	Capital Expenses-discuss and vote on amounts, items, donation form-2 signatures	Veronica
			<b>OLD BUSINESS</b>	
14	1:20	5 min	Insurance amounts-name BSD as additional insured-2 signatures	Veronica
15	1:25	10 min	Booster Fundraising Plans-basketball, girls soccer, need to approve	Veronica
16	1:35		Adjourn	

**Next Board Meeting (8/27, 9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/12, 4/9, 5/14, 6/4)**

Future Agenda Items: December: tax updates, insurance follow up