

SEHOME HIGH PTSA 8.3.100

Name: SHS PTSA Financial Audit & Board meeting
Date: August 27, 2018 **Facilitator:** Veronica Douglas
Time: 11:30 a.m. **Scribe:** Vicky Reardon
Location: SHS Lower Level Conference Room

	Attendee		Attendee
	Veronica Douglas		Else Sokol
	Linda Kirker		Sam Faris
	Marid Hendrickson		Deanne Kanenaga
	Vicky Reardon		Rachel Williams
	Grace Munson		

Agenda

ID	Time	Duration	Item	Presenter/Lead
1	11:30	5 min	Call To Order and Introductions	Veronica
2	11:35	5 min	Approval of minutes (6/12/18, 7/23/18)	Veronica
3	11:40	20 min	Treasurer's Report: Monthly Treasurer's report – updated names on Excel & Quickbooks – carry forward amounts; status of Annual Incorporation fee; Financial Review presentation; Auction Disbursement request & budget change;	Linda / Veronica
4	12:00	3 min	Scrip: when starting?	Sam
5	12:03	5 min	Membership: all board members now PTSA members?, membership form	Else
6	12:08	15 min	President: yearlong meeting schedule – when to invite Dr. Baker; next mailing w/ auction & scrip info; Facility Use Agreement; LINK crew->Mariner Mentor; PTA trainings	Veronica
7	12:23	20 min	Principal: Our goals w/ administration attending meetings? Best time to have students attend / share their voice? Evening meetings?; Construction updates; Staff changes; Book study ideas;	Veronica
8	12:43	0 min	Teacher Grant Request: following up on last year's unpaid requests	
			COMMITTEE REPORTS	
9	12:43	5 min	Volunteer Coordinator / Staff Appreciation – committee chair needs	Rachel
10	12:48	2 min	Communication: Mariner Memo – how often going out? Who will communicate PTSA message?	Veronica
			NEW BUSINESS	
11	12:50	5 min	School equipment request – gym crash pads, kilns, P.T. benches & ice bath	Veronica
12	12:55	5 min	Booster Club recommendations – fillable PDFs, new chair person role, Sedro Woolley theft, current status of clubs / representatives	Veronica
			OLD BUSINESS	
13	1:00	5 min	Graduation feedback	Veronica
14	1:05	5 min	Student Leadership Conference update	Veronica
15	1:10		Other	
16	1:30		Adjourn	

Next Board Meeting (8/27, 9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/12, 4/9, 5/14, 6/4)