

## SEHOME HIGH PTSA 8.3.100

**Name:** SHS PTSA Board meeting  
**Date:** May 24, 2017  
**Time:** 11:15 am  
**Location:** Main Office Conference Room

**Facilitator:** Meg Metzger  
**Scribe:** Veronica Douglas

Attendee		Attendee	
X	Meg Metzger	X	Aaron Hakeman
X	Deanne Kanenaga	X	XiaoLi Yang
X	Veronica Douglas	X	Michelle Kuss-Cybula
	J'aime Lemmer		Marty Atkins
X	Mimi Meggyesy		Michael Couto
	Kristin Cerenzia	X	Else Sokol
X	Rachel Williams	X	Quenby Peterson
		X	Linda Kirker

### Agenda

ID	Time	Duration	Item	Presenter/Lead
1	11:15	1 min	Call To Order	Meg
2	11:16	3 min	Approval of Minutes – April 25, 2017	Meg
3	11:19	15 min	Treasurer's Report – check signer card names going off & coming on with bank account name & number, charitable organization renewal due May 31, Brushfire update, \$500 for Senior event (add to next yr's budget)	Aaron
4	11:34	5 min	Scrip Report –	Mimi / Deanne
5	11:39	2 min	Membership Report – need to inform WSPTA of new officers	Kristin
6	11:41	10 min	President's Report – WSPTA legislative proposals due June 1, Chairpeople positions (spec ed parent rep, class parent reps), transfer of roles	Meg
7	11:51	15 min	Principal's Report –	Michelle
8	12:06	4 min	Teacher Grants – Model UN Sehome, Science Olympiad, Foreign Language Exam party	Meg / Veronica
			<b>COMMITTEE REPORTS</b>	
9	12:10	10 min	Auction Update – plan/parameters for Raise the Paddle funds, final income / cost numbers, chairs & ideas for next year, distribution to occur Sept 1?	Meg / XiaoLi
10	12:20	10 min	Volunteer Coordinator – Staff Appreciation – Volunteers of the Year, Volunteer form review / add info re: BSD Volunteer Portal	XiaoLi
11	12:30	0 min	PACS update – next mtg 6/1	Veronica
12	12:30	0 min	HCL PAC update – next mtg 5/25	Veronica
			<b>NEW BUSINESS</b>	
13	12:30	2 min	Good Samaritan cards needed by Peggy to start next year?	
14	12:32	5 min	Survey of members?	Veronica
			<b>UNFINISHED BUSINESS</b>	
15	12:37	5 min	Baseball PAAC status?	Meg
16	12:42	3 min	Other	
17	12:45		Adjourn	

### MINUTES

Agenda Topic	Main Points, Conclusions/Discussions, Decisions	Tasks/ Follow-up
1) Call to Order	CTO @ 11:17am	

<b>2) Approve Minutes</b>	April minutes approved with correction to Treasurer report	
<b>3) Treasurer's Report</b>	<p>-Treasurer's report attached          -No change to savings account balance          -Will be contacting Kevin Ryan for Track PAAC bills          -Need to schedule audit after June 30 at next PTSA meeting          -Aaron to meet w/ Cathy Moran to finish paying bills          -Colin does not thing Science Olympiad should not be a PAAC b/c fundraising is done by students w/ ASB line item          -need to add \$500 line item for Senior Class (historically used for Senior trip) to cover Tailgate / end of year party – this year costs being covered by ASB (food) and Good Sam line item from PTA (door prizes)</p> <p>For Bank Account : 226146 At WECU          Check Signers:          Coming Off: Meg Metzger, Aaron Hakeman          New Coming On:          The board has approved the following members to be a check signer:          Veronica Douglas          Samantha Faris          Marid Hendrickson          Staying on:          Mimi Me          Deanne Kanenaga</p> <p>-PAAC assessment fees to be administered by end of school year          Brushfire PAAC has informed us they will be leaving our PTSA – balance will transfer after all charges have been processed          -Martha Zender to submit fees for snacks from College Renewal Pledge party From College Readiness line item          -Scholarship reimbursements may come from Cathy Moran (was Sal Haas now InvestED scholarships to help w/ yearbooks, prom, etc) **public moneys have rules around what they cannot cover and then PTSA helps cover remainder          -Charitable Organization renewal done</p>	
<b>4) Scrip</b>	Will close April next week, May the week after and June the week after that	
<b>5) Membership</b>	PTAvenue all closed out Else to meet with Kristin to transfer job Recommendation to try paid version of PTAvenue next year to help w/ reports & emails	
<b>6) President report</b>	<p>WSPTA Legislative platform attached and reviewed</p> <p>Senior Tailgate party on Friday, 6/16 at 11:15am – 1pm following Last Day of School assembly where department chairs give out awards WHILE admin sets up for Grad rehearsal in our gym held at 1pm; art project being organized by Lonnie Schang &amp; Teri McPhee &amp; MKC/Andrea DaCosta</p> <p>Chairperson lists cleaned up by Deanne Kanenaga – will ask Dept chair (Connor Hegarty) for suggestions of tasks that Like Skills students can do (i.e. laundry lost &amp; found)          Class Parents – Jessie Burton to be Lead Class Parent to build group of Class Parents (1-2 parents per year that have specific jobs &amp; help manage concerns)</p> <p>Google Drive with many folders updated by Meg with documents from Meg's computer</p>	
<b>7) Principal Update</b>	<p>Meeting w/ student groups re: new construction and rebranding          If we could encompass within our interactions with students &amp; staff, what are some key attributes that make students ready for real world to make it part of our culture and mariner definition          Be kind, be responsible, self-advocacy, respect, take ownership, perseverance, collaboration, be curious, time management, innovators, take risks &amp; learn from mistakes, resilience, healthy body &amp; mind, human connections (non electronic), inclusivity and reach out – will categorize these ideas &amp; bring students to help create some new</p>	

	<p>New Build – link on website w/ camera image, tomorrow Dawson to start on back property to put up fencing to start steel portion of construction, Craig Snyder took plans and superimposed current &amp; future builds and process; MKC toured 4 high schools for reusing &amp; repurposing ideas and has met w/ architect with plans; school garden moved from SE corner of building to Northern Heights for use by Squaticum HS &amp; Northern Heights – moved by Dawson construction</p> <p>Staffing - Hired head football coach &amp; girls basketball coach; hired additional art teacher (.6), new Life Skills teacher to replace Sonia Bell, some positions still open</p> <p>LINK crew – all Freshman being paired w/ upperclassmen, 6-7 freshman w/ 1 upperclassmen to get more invested culturally &amp; socially &amp; academically</p> <p>PTSA meeting last week – well attended with new faces &amp; good conversations</p> <p>Schedules will be given out at orientation in August</p>	
<b>8) Teacher Grants</b>	<p>3 Teacher Grants were voted on and approved unanimously via email:  Model UN Sehome: Requested \$270 for Model UN conference in Vancouver, BC to cover chaperone hotel room &amp; registration fee, requested by Kate Rose</p> <p>Science Olympiad: Requested \$2300 for equipment for 6 building events, 72 devices for 144 students, requested by Mark Toney</p> <p>Foreign Language Exam Party: Party and awards for 200 foreign language students who took National Exams in Spanish, French or ASL. Requested by Sonya Morrison &amp; Ashleigh Bobovski. Asked that this be an on-going PTSA supported item.</p>	
<b>9) Auction</b>	<p>All checks in but one – Meg following up with guest \$9000 (\$6000 from Dessert Dash + \$3000 from general auction income) has to go to ASB &amp; is set aside for rainy day fund for clubs &amp; activities – to be doled out w/ decisions made by PTSA board with input from Colin Cushman &amp; Cathy Moran  Binder being updated &amp; USB drive has all documents w/ files by year</p> <p>Ideas for next year: move to Bellingham Golf &amp; Country Club? B/c lack of communication and poor service with Four Points; Other location ideas send to Teri Mc</p> <p>Idea for student speaker for Anchor’s Aweigh</p> <p>Other suggestions / reviews all written up &amp; included in Auction binder</p> <p>Credit card fees included as part of PTSA budget this year but to be included in Auction Expense Budget</p> <p>Next Sept 1 \$13,000 to be distributed (\$1000 to each music program – choir, drama, band, orchestra; \$9000 for clubs &amp; activities)</p> <p>Maestro auction program paid for 3 years (April 2017-2019 – 3 years)</p> <p>Colin to work with Teri McPhee to work on dates for next year including conflicts with Prom &amp; play</p>	
<b>10) Volunteer Coordinator</b>	<p>Volunteers of the Year: Aaron Hakeman &amp; Veronica Douglas, XiaoLi has taken plaque to be engraved</p> <p>One more staff appreciation lunch next week – still need more items</p> <p>Volunteer form &amp; Membership form combined – Jennifer Hamley &amp; Else Sokol to coordinate use of same form next year --consider doing online fillable form vs. paper form</p>	
<b>11) PACS update</b>	No update	
<b>12) HCL PAC update</b>	No update	
<b>13) Good Sam gift cards?</b>	None are needed	

<b>14) Survey</b>	End of year reflection survey Questions about how they receive info Getting enough info (too much, just enough, not enough) What is the greatest value that the PTA brings (open ended) Include list of what PTA does & pick top 3 When you need information how easy is it to access / find answers What would be helpful to you to find answers?	<b>VERONICA &amp; RACHEL</b> to create & send out
<b>15) Baseball PAAC</b>	Mimi will follow up for a firm answer and report back at June meeting	
<b>16) Other</b>		
<b>17) Adjourn</b>	At 1:10am	

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**Future Agenda Item(s)**

ID	Open Date	Description	Assigned To
1	JUNE 2017	Membership report on total # of members – amt charged per member – amt sent to WSPTA – Bring close-out report; treasurer moves residual money to savings to earn interest until needed; schedule audit for July, Baseball PAAC update	
2	SUMMER 2017	Do not plan to provide snacks for 9 <sup>th</sup> grade orientation night, plan 2017-18 meeting schedule, audit, invite Asst Principals to speak on Restorative Justice	
3	FALL 2017	Membership VP to verify if people handling money are members in Fall & January & preauction; with final budget approval – add \$500 line item for Senior celebration; sign up for paid version of PTAvenue	

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**Next Board Meeting (~~Aug 25, Sept 22, Oct 27, Nov 17, Dec 15, Jan 26, Feb 23, Mar 23, Apr 27, May 24, June 14~~)**

<b>Date</b>	June 14, 2017
<b>Time</b>	12:00 pm – 1:30 pm
<b>Location</b>	Main Office Conference Room ***Location may change

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**Next General Membership Meeting (~~Nov 9, May 11~~)**

<b>Date</b>	
<b>Time</b>	
<b>Location</b>	

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**Secretary Signature / date:** *Veronica S Douglas 5/24/17*