

## SEHOME HIGH PTSA 8.3.100

**Name:** SHS PTSA Board meeting  
**Date:** April 25, 2017  
**Time:** 12:00 p.m.  
**Location:** Main Office Conference Room

**Facilitator:** Meg Metzger  
**Scribe:** Veronica Douglas

Attendee		Attendee	
X	Meg Metzger	X	Aaron Hakeman
X	Deanne Kanenaga	X	XiaoLi Yang
X	Veronica Douglas	X	Michelle Kuss-Cybula
	J'aime Lemmer		Marty Atkins
X	Mimi Meggyesy		Michael Couto
	Kristin Cerenzia		Else Sokol
	Sue Duggal		Quenby Peterson
	Stephanie Grimm		Nick Perigo (dean of students Alderwood)

### Agenda

ID	Time	Duration	Item	Presenter/Lead
1	12:00	1 min	Call To Order	Meg
2	12:01	3 min	Approval of Minutes – March 23, 2017	Meg
3	12:04	10 min	Treasurer's Report – Any extra Anchors Aweigh funds to Learning Center? Budget committee – plan meeting & include decreasing membership expectation and increasing donation expectation (this year 150ish members not 200 but \$1000 more donations than expected)	Aaron
4	12:14	5 min	Scrip Report –	Mimi / Deanne
5	12:19	2 min	Membership Report – invoice received for 2 members in March	Kristin
6	12:21	10 min	President's Report – PTSA calendar up to date through June w/ senior dates, Valedictorian policy change, staff massages offered by Natural Way Chiropractic for 1 day of 5-10min chair massages – Andrea scheduling	Meg
7	12:31	15 min	Principal's Report –	Michelle
8	12:46	4 min	Teacher Grants – Kandace Arens / Drama for \$3220 to pay for teacher & student registration & travel to National Thespian Festival. (request attached); Orchestra Grant for \$1500 for music/ supplies/ repairs/ other expenses; DECA grant; Add budget line for next year for ??	Meg / Veronica
			<b>COMMITTEE REPORTS</b>	
9	12:50	15 min	Auction Update –	Meg / XiaoLi
10	1:05	5 min	Volunteer Coordinator – Staff Appreciation	XiaoLi
11	1:10	4 min	PACS update	Veronica
12	1:14	3 min	HCL PAC update	Veronica
			<b>NEW BUSINESS</b>	
			<b>UNFINISHED BUSINESS</b>	
13	1:17	5 min	May Gen Membership meeting – on 5/11 - Theme & speakers – "Anchoring Ourselves with the Three C's"; Plan for Volunteer of Year award	Meg
14	1:23	7 min	Other	
15	1:30		Adjourn	

### MINUTES

Agenda Topic	Main Points, Conclusions/Discussions, Decisions	Tasks/
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		Follow-up
<b>1) Call to Order</b>	CTO @ 12:10pm	
<b>2) Approve Minutes</b>	March minutes approved as presented.	
<b>3) Treasurer's Report</b>	<p>Treasurer's report and detailed check reports attached</p> <ul style="list-style-type: none"> <li>-Savings account actually \$52,167.07.</li> <li>-Science Olympiad charge for \$705.99 to be moved from Teacher Grant line to Anchors Aweigh line (part of \$1000</li> <li>-Auction expenses currently include auctioneer, emcee, &amp; taco truck partial purchase - income / expense report to be presented after event; treasurer can deposit checks currently waiting to deposit</li> <li>-Scrip profits to be distributed</li> <li>-Extra snacks purchased for 8<sup>th</sup> grade night - ?NEED LINE ITEM FOR FUTURE</li> <li>-Learning Center still ok w/ funds</li> <li>-Meg to start proposed budget next week after meeting with school with their needs &amp; send out via email with changes identified for feedback before May 11 General Meeting – one item is to create a line item for clubs/activities when they qualify to go to districts &amp; nationals &amp; need grants – also need to let BSD know when needs are not being met within ASB / PTSA – one specific issue is paying for staff travel not possible by district</li> </ul>	
<b>4) Scrip</b>	<p>March profit report attached</p> <p>20% of scheduled orders not being picked up and then returned to inventory – have been communicated with</p> <p>\$1100 just deposited to Teacher Grant line item</p> <p>\$3500 to Clubs/Activities ASB accounts</p> <p>Motivation to pick up scrip cards high when fundraising for specific things</p>	
<b>5) Membership</b>	Bill for 2 new members from WSPTA paid	
<b>6) President report</b>	Natural Way Chiropractic to provide chair massages for staff – Andrea Dacosta to schedule	
<b>7) Principal Update</b>	<p>UPDATES:</p> <p>Adding 1 assistant principal next year – KJ going back into classroom next year – in place of dDean of students, add'l asst principal will take on evals &amp; interactions w/ teachers; 60% of MKCs job will be construction project; Kristin Cerenzia is parent on hiring committee – looking for student representative</p> <p>New Building Updates:</p> <p>Dawson/Dykman:</p> <ul style="list-style-type: none"> <li>-CTE / Ken Kuiken talking w/ students to get involved</li> <li>-Memorabilia – to look at other HSs that was rebuilt &amp; what was saved &amp; reused (not bricks); Gym floor to be used in some thematic way?</li> <li>-Science (Visual, present/education, building) - renewable energy educational sustainability elements in real action in new building</li> <li>-Art - \$\$\$ - thematic elements, BSD grant writer to help w/ grant for art for new schools</li> </ul> <p>Construction Progress – fields dug up, water retention being built, back property to be fenced off by next week</p> <p>Drone is flying over property each week same route to see progression</p> <p>Graduation – date set, lining up students to speak</p> <p>Testing – SBAC &amp; makeup tests now, AP tests next week</p> <p>Working on Master Schedule for next year &amp; redesigning space for teachers during planning periods; balancing how many new classes per teacher &amp; planning periods for collaboration with each other to plan scope &amp; depth &amp; what students want, due to snow make up days teachers get extra hours for planning for new classes by district</p> <p>New Valedictorian feedback – Bellingham HS parents concerned about new categorization of GPA/title &amp; speaker – Michelle KC to meet with current Juniors for planning for next year</p>	
<b>8) Teacher Grants</b>	Orchestra Grant for \$1500 for Ms. Dowd to cover tour expenses	

	<p>plus – voted on &amp; approved via email</p> <p>Drama Grant request for \$3220 (of \$3760 total) for teacher registration &amp; travel &amp; student registration made by Mimi. Seconded. Discussion led change of motion for \$2450 excluding \$770 student registration so ASB can pay for this. Seconded. Passed. Meg to communicate with Kandace Ahrens. (Idea: use Dessert Dash money to start "undesignated nationals" line item for future unexpected competitions)</p> <p>Science / Julie Ross for \$1000 to cover transportation and registration at Woodland Park Zoo for AP Biology trip. Motion made by Veronica. Seconded. Passed.</p> <p>Peer Mentoring / Amy Brewster for end of year celebration.. Meg to contact Brushfire manager Buck Gibbons to cover. If unable, motion made by Veronica to cover</p> <p>Mean Girls conference for Andrea Dacosta &amp; Amy Brewster for \$170/person + mileage - can be brought back to Peer Mentoring / staff meeting / student support / coaches of female sports. Motion made by Veronica. Seconded.</p>	
<b>9) Auction</b>	<p>MKC to speak at Auction for 3-5 mins re: Anchors Aweigh pitch (AVID for all 9th/10th graders for agendas AND refund Learning Center/tutoring)</p> <p>Dominic Girardini to emcee – meeting yesterday to get up to speed and will contact KJ for tips</p> <p>18 live auction items</p>	
<b>10) Volunteer Coordinator</b>		
<b>11) PACS update</b>	<p>See below for notes.</p> <p>Family Resource flyer attached and <a href="#">HERE</a></p> <p>Previous month's PACS notes added to March minutes</p>	
<b>12) HCL PAC update</b>	No update	
<b>13) Gen Memb mtg</b>	<p>May 11 7-8:30 in <u>Student Lounge</u></p> <p>"Anchoring Ourselves with Care through Collaboration &amp; Communication": 3 round tables – working with the 4X*, caring, communicating with families, collaborating together (round table format with 1 admin at each table)</p> <p>Meeting Invite reads: PTSA General Meeting</p> <p>You are invited to join the PTSA and school staff on May 11<sup>th</sup> from 7-8:30pm to the Spring Round Table discussion. The topics will center around:</p> <ul style="list-style-type: none"> <li>-How to help our students transition to the new schedule (school work , longer class periods, and staying in communication with staff)</li> <li>-"But my students didn't know!" How to help Sehome better communicate with students and families. Got ideas? We're ready!</li> <li>-The new school. What does this mean for my student? Thinking ahead to what the new school will embody as a class and a community.</li> </ul> <p>Will include</p> <p>Volunteer of the Year award plans</p> <p>Approve slate of Officers for 2017</p> <p>Approve Draft Budget for 2017-18</p>	
<b>14) Other</b>		
<b>15) Adjourn</b>		

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#### Future Agenda Item(s)

ID	Open Date	Description	Assigned To
1	MAY 2017	<p>BOARD MEETING: Notate in minutes the details about check signer card (who is coming off &amp; going on, bank name &amp; acct number); review forms: add Volunteer Portal information to volunteer form; note plan/parameters for Raise the Paddle spending in minutes; ask Peggy about purchasing Good Sam gift cards to start the year with, Baseball parents signed forms to become Baseball PAAC – what happened to them / Theresa Kingma?</p> <p>GENERAL MEMB MEETING: Volunteer of Year vote</p>	
2	JUNE 2017	<p>Membership report on total # of members – amt charged per member – amt sent to WSPTA – Bring close-out report; treasurer</p>	

ID	Open Date	Description	Assigned To
		moves residual money to savings to earn interest until needed;	
3	SUMMER 2017	Do not plan to provide snacks for 9 <sup>th</sup> grade orientation night	
4	FALL 2017	Membership VP to verify if people handling money are members in Fall & January & preaction	

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**Next Board Meeting (Aug 25, Sept 22, Oct 27, Nov 17, Dec 15, Jan 26, Feb 23, Mar 23, Apr 27, May 24, June 14)**

<b>Date</b>	May 24, 2017
<b>Time</b>	12:00 pm – 1:30 pm
<b>Location</b>	Main Office Conference Room ***Location may change

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**Next General Membership Meeting (~~Nov 9~~, May 11)**

<b>Date</b>	May 11, 2017
<b>Time</b>	7:00 pm – 8:30 pm
<b>Location</b>	Sehome Commons

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**Secretary Signature / date:** *Veronica S Douglas 4/25/2017*

**Parent Advisory Committee (PAC) to the Superintendent: Key Communications April 20, 2017 – Alderwood Elementary**

Each school has two representatives on this committee. Attendees introduced themselves and shared their connections with the school district. Holly Miller and Grace Munson are co-chairs:

We are here to learn, have discussions and give input to the superintendent. Please take information back to each of our schools, share it, and bring back questions or concerns from other parents. Please send a parent sub if you are unable to represent your school at a future meeting.

**Superintendent's Update**

- Early Dismissal Schedule for 2017-18: We have new school start and end times, an expanded day for high school and a new high school schedule, all of which impact school schedules. We recognize the impact on families and are always looking for ways to minimize disruption while improving instruction through staff professional development. Please click here to watch the What's Up Doc? video that explains why our staff value Staff Learning Days (Purple Fridays).
- Middle school dismissal next school year: Middle schools will dismiss at 3:45 p.m. and buses will arrive between 3:45-4 p.m. This will allow for parent pick-up congestion to be less disruptive for our buses and time for students to connect with staff and socialize. Student supervision will be provided.
- Budget Planning: A new high school schedule is one of our biggest investments. We are also planning to add counseling to our middle and high schools.
- Life Skills Elementary and High School Programs: Life Skills is a program that serves students in special education. We currently have a Life Skills program at Carl Cozier, Cordata and Wade King, and will be adding this program to Columbia. We also have a program at Sehome and will be adding one at Squalicum.
- Attendance Area Update: The committee has completed its recommendations that have been approved for adjusting Cordata's and Squalicum's attendance areas. The committee will continue to meet to work on longer-term needs and recommendations.
- Facilities Planning Task Force: Begins meeting today in preparation for our next bond.

**One Schoolhouse – Supporting Our Students – Panel**

- Panel: Micah Smith, Alderwood Principal; Isabel Meaker, Special Assistant to the Superintendent for Family Engagement; Kathe Koruga, Family Engagement liaison; Kim Lund, Bellingham Public Schools Foundation Executive Director and Kelsey Peronto, Northwest Youth Services representative.
- The panel shared some examples about our families living in crises – in cars, sleeping in substandard housing, not having running water, kids not eating on the weekends or having laundry soap and access to services, etc., and the impact this has on children's brain development, learning and social-emotional needs

at our schools. The Foundation and community partners have supplied more than \$30,000 in beds for students and families in the last couple years. •

- Please see attached flyers for ways you can help.

**Next PACS Meeting: June 1, 2017 at District Office, Board Room**