

SEHOME HIGH PTSA 8.3.100

Name: SHS PTSA Board meeting

Date: February 23, 2017

Time: 12:00 p.m.

Location: Office Conference Room

Facilitator: Meg Metzger

Scribe: Veronica Douglas

Attendee	Attendee
Meg Metzger	Aaron Hakeman
Deanne Kanenaga	XiaoLi Yang
Veronica Douglas	Michelle Kuss-Cybula
J'aime Lemmer	Marty Atkins
Mimi Meggyesy	Michael Couto
Kristin Cerenzia	Else Sokol
Sue Duggal	Quenby Peterson
Stephanie Grimm	

Agenda

ID	Time	Duration	Item	Presenter/Lead
1	12:00	1 min	Call To Order	Meg
2	12:01	3 min	Approval of Minutes – January 26, 2016	Meg
3	12:04	10 min	Treasurer's Report – reminder to move golf cart expenses to Athletic Grant based n Athletic Grant expenses for year, ASB finances (public link)	Aaron
4	12:14	5 min	Scrip Report – advisor gift cards – 30 of \$25 Pizzazza & \$5 Woods	Mimi / Deanne
5	12:19	2 min	Membership Report – WSPTA bill	Veronica
6	12:21	15 min	President's Report – calendar updates, Mariner Memo submission deadline, Brushfire, 8 th Grade Night 3/9	Meg
7	12:36	15 min	Principal's Report –	Michelle
8	12:51	2 min	Teacher Grants – Science Olympiad	
			COMMITTEE REPORTS	
9	12:53	10 min	Auction Update – website update	
10	1:03	5 min	Volunteer Coordinator – Staff Appreciation	XiaoLi
11	1:08	4 min	PACS update	Veronica
12	1:12	3 min	HCL PAC update	Veronica
			NEW BUSINESS	
13	1:15	5 min	May Gen Membership meeting – date change – May 11 vs 17? Theme & speakers – college readiness vs principal's desire?	Meg
			UNFINISHED BUSINESS	
14	1:20	10 min	Other	
15	1:30		Adjourn	

MINUTES

Agenda Topic	Main Points, Conclusions/Discussions, Decisions	Tasks/ Follow-up
1) Call to Order	CTO 12:10	
2) Approve Minutes	January 2017 minutes approved as presented	
3) Treasurer's Report	-Treasurer's report attached -Anchor grants have come in \$1527 in Anchors Aweigh will move to Teacher Grants (teachers' PD books) -Move golf cart expenses to different line item? Discuss in March	MEG still to send reminders for uncleared checks

	<p>after other bills have come through</p> <p>-On BSD website – ASB budget by school from Aug 2016 – https://bellingshamschools.org/wp-content/uploads/2016/06/ASB-Detail-Fund-Balance-8-31-16.pdf</p> <p>Sehome pages attached; amount of money by class (2nd page of Sehome pages, page 9 of document) is leftover money from Prom/Sr breakfast – 2011-16 has remaining money</p>	<p>MEG to ask Michelle &/or Colin to use money from Class of 2016 toward graduation AND ask if used for reunions?</p>
4) Scrip	<p>-Shari Cummins has taught Deanne Kanenaga to keep records and will be coming off management of scrip</p> <p>-Report attached</p> <p>-Income made through scrip should be communicated via PAAC leads to coaches</p> <p>-Boys basketball is trying to find PAAC leaders; Band getting more business to help pay for band trip; winter sports getting more business from fall sports</p> <p>-gift cards given to 30 advisors (run a club or activity) as thank you - \$25 Pizzazza, \$5 Woods</p>	<p>MEG to send scrip report with Colin Cushman & Michelle Kuss-Cybula when February is accounted for</p>
5) Membership	1 new member – total of 152 paid members	
6) President report	<p>On wall behind attendance secretary is chart showing which staff is responsible for which activity / sport / club</p> <p>9 month calendar getting updated – senior dates being finalized</p> <p>Mariner Memo deadline tomorrow</p> <p>Haggen’s Donor’s Choose</p> <p>Buck Gibbons/ Brushfire now has Tax ID number. Developing mission statement around getting GRAD moms through college (new mission). Has not been supporting Learning Center for last few years. Is supporting Peer Tutoring w/ snacks</p>	
7) Principal Update	<p>Registration – in middle of, on PTSA FB site – has links on Youtube of class descriptions for all new classes</p> <p>Graduation dates stay same, rest of activities still to be finalized Monday 2/27</p> <p>Auction – teachers are being encouraged to become more involved and make donations more personalized; BPSF has bought a table that could be filled by staff (10 seats)</p> <p>8th grade night March 9th – similar to last year – in gym, some performances, invite families in, 10 min presentation, chat with teachers in small groupsto learn about departments; move to cafeteria for clubs / activites advisors; intent to meet other families and meet staff; Cathy to sell spirit wear; PTSA table for chairs & organization</p> <p>College credit night – met with teachers, 85 parents, parents did not know about all options (College in HS – looking at how to streamline process & communications between colleges / teachers / principals / families, many processes and unknowns on acceptance in future)</p>	
8) Teacher Grants	Online vote to give Science Olympiad up to \$1000 – waiting for some expenses to be determined – billing will be through ASB and will come out Teacher Grants	
9) Auction	<p>Planning Meeting 2/22 at Teri McPhee’s</p> <p>Flower baskets has 2 people in charge</p> <p>Dessert Dash – Sam Faris to manage</p> <p>Wine Storage / Grab paper bags – Autumn Boehm to manage</p> <p>Front Check In –Tiffany Gutierrez, Gina Ney, NEED ONE MORE</p> <p>War Room – need to recruit students</p> <p>Ticket & Procurement forms – Michelle M updated forms into fillable forms</p> <p>Ticket sales recording – looking at using Google Doc to fill in</p> <p>BPSF purchased table to be used for sponsor staff</p> <p>Merchandising – Christine Perkins and 1-2 other</p>	<p>MEG to ask Tonya Lockman & Effie Eisses about helping</p>
10) Volunteer Coordinator	<p>Staff Appreciation lunch yesterday – needed to buy food to make enough</p> <p>No word on library inventory needs</p> <p>No registration help needed / all online</p>	

	8 th Grade Night snacks posted on signupgenius XiaoLi to help at PTSA table on 8 th grade night	
11) PACS update	Updates on snow days & plan for rest of school year, boundary lines (Attendance Area committee & Facilities Task Force & next bond- include add'l \$ for SHS & may be as soon as 2/18), Common Course Catalog (1 st time in BSD), Project Free Education (AP tests, fundraising across all schools) Discussion of <u>Our Kids-The American Dream in Crisis</u>	VERONICA to contact BSD re getting back to parents for sure on snow day plan with finalization & recap
12) HCL PAC update	3 speakers (Rhonda Schraeder-Young, Keith Schacht, Prateek Dutta) Topics: HS & Beyond Plan, AP comparisons between BSD schools & comparing colleges' acceptance of AP scores & what their financial value is; college admissions looking for well-rounded, passion-driven students, not necessarily students w/ the highest grades & AP scores	
13) Gen Memb mtg	Original date for meeting 5/17 = also a district track night – moving to 5/11 Theme: previously College Readiness w/ 4 speakers – talk about in March (Junior night in past w/ Kip & counselors – combine with other topic?)	
14) Other	PTSA needs: Nominating Committee, officers Linda Kirker to shadow Aaron to work as Bookkeeping treasurer Else to shadow Mimi for scrip / Deanne to stay on as ?Secretary ?President ?Volunteer Coordinator shadow	
15) Adjourn		

Future Agenda Item(s)

ID	Open Date	Description	Assigned To
	MARCH 2017	Decide whether to move golf cart expenses to Athletic Grant based on Athletic Grant expenses for year (diving board), theme for May Gen Memb meeting (College Readiness vs ?)	
1	Last General Memb Mtg	Volunteer of Year vote	
2	APRIL 2017	Any extra Anchors Aweigh funds to Learning Center? Budget committee to decrease membership expectation and increase donation expectation (this year 150ish members not 200 but \$1000 more donations than expected)	
3	MAY 2017	Notate in minutes the details about check signer card (who is coming off & going on, bank name & acct number); review forms: add Volunteer Portal information to volunteer form; note plan/parameters for Raise the Paddle spending in minutes; ask Peggy about purchasing Good Sam gift cards to start the year with	
4	JUNE 2017	Membership report on total # of members – amt charged per member – amt sent to WSPTA – Bring close-out report; treasurer moves residual money to savings to earn interest until needed;	
5	SUMMER 2017	Do not plan to provide snacks for 9 th grade orientation night	

Next Board Meeting (~~Aug 25, Sept 22, Oct 27, Nov 17, Dec 15, Jan 26, Feb 23~~, Mar 23, Apr 27, May 24, June 14)

Date	March 23, 2017
Time	12:00 pm – 1:30 pm
Location	Main Office Conference Room ***Location may change

Next General Membership Meeting (~~Nov 9~~, May 17)

Date	May 17, 2017
Time	7:00 pm – 8:30 pm
Location	Sehome Commons

Secretary Signature / date: *Veronica S Douglas 2/23/17*