

SEHOME HIGH PTSA 8.3.100

Name: SHS PTSA Board meeting

Date: December 15, 2016

Time: 12:00 p.m.

Location: Choir Room

Facilitator: Meg Metzger

Scribe: Veronica Douglas

Attendee		Attendee	
X	Meg Metzger	X	Aaron Hakeman
	Deanne Kanenaga	X	XiaoLi Yang
X	Veronica Douglas	X	Michelle Kuss-Cybula
	J'aime Lemmer		Marty Atkins
X	Mimi Meggyesy		Michael Couto
	Kristin Cerenzia	X	Dr. Greg Baker
X	Steve Clarke	X	Quenby Peterson
X	Matthew Babick		

Agenda

ID	Time	Duration	Item	Presenter/Lead
1	12:00	1 min	Call To Order	Meg
2	12:01	30 min	Visit with Dr. Baker	
3	12:31	3 min	Approval of Minutes – November 17, 2016	Meg
4	12:34	10 min	Treasurer's Report – PAAC leader forms signed? Baseball PAAC & fundraiser	Aaron
5	12:44	5 min	Scrip Report –	Mimi / Deanne
6	12:49	2 min	Membership Report –	Veronica
7	12:51	15 min	President's Report – Senior Tailgate draft plan, auction update, lapel pins for CCC awards, insurance update, BHS PTSA booster club update	Meg
8	1:06	15 min	Principal's Report – inviting students to attend our meetings	Michelle
9	1:21	0 min	Teacher Grants –	
			COMMITTEE REPORTS	
10	1:21	5 min	Volunteer Coordinator – Staff Appreciation	XiaoLi
11	1:26	5 min	PACS update	Veronica
12	1:31	5 min	HCL PAC update	Veronica
			NEW BUSINESS	
			UNFINISHED BUSINESS	
13	1:36	2 min	PTSA master list & repository of all logins / passwords	
14	1:38	5 min	Other	
15	1:43		Adjourn	

MINUTES

Agenda Topic	Main Points, Conclusions/Discussions, Decisions	Tasks/ Follow-up
1) Call to Order	CTO @ 12:06	
2) Dr. Baker	Dr. Baker and Steve Clarke introduced Question from parent regarding current structure of Anchor class – schools around country are trying to provide "spaces" for students to "breathe" – our schools using "Anchor" type class to build community/have downtime/check in with grades/time for homework or connect with other teachers – original plan was intended for "intervention time" – not realistic b/c not all students need AND teachers not always available to all who	

	<p>need it at a given time – NOW looking at how to incorporate a time for intervention/counseling/support time into new 4X8 schedule</p> <p>Parent raised question regarding volunteer coordination between district and PTAs – who should do what in regards to motivation/plugging in/finding ways to</p> <p>BSD/BPSF Volunteer Coordinator: Jennifer Gaer creating lists between people with skills & what is needed</p> <p>BSD had linkage w/ retired people in community that want to help but don't know where/how to start</p> <p>Suggestion to have 2 meetings between Jennifer & PTAs – 1 w/ elementary PTAs & 1 w/ middle & high PTAs</p> <p>Question raised regarding Service Learning program in 8th grade at FMS – specifically about placing 8th graders with kindergarteners not very effective. Discussion about program – currently being run at Fairhaven, possibly at Shuksan, not at Whatcom or Kulshan. Program is completely run by teachers who choose to take on program and all organizing issues</p> <p>Pioneer Site / Gordon Carter Conservation Center – history within in district of students using – 2013 bond provides for more infrastructure and type of building to use site more effectively – lower priority to get things completed – committee working on visioning / permitting / installing sewer & water & electricity</p> <p>Snow Day question – when to call off school? Baker & team drives around at 4:30am to determine; extremely difficult to call off a few schools but not all when considering entire school year; 3 tiers: 1) Safe for busses? 2) Safe for adults to drive? 3) Safe for walkers?</p>	
3) Approve Minutes	Approved as presented	
4) Treasurer's Report	Treasurer's report attached PAAC leads for boys' basketball: Julie Hochspring & Teri Macphee	
5) Scrip	Report attached - \$4571 earned so far this year Time to distribute checks – Cathy Moran to distribute in January Cross country lead to move to Track & Field Deanne is taking over deposit work from Shari Cummins. Shari to continue profit accounting. All subcommittee	
6) Membership	Deposit made this month for last month's new members. A couple new parents have dropped off membership forms.	
7) President report	Senior Tailgate Draft plan attached. Date is dependent	
	<p>Mugs purchased as thank you for all staff members CCC still wants lapel pins</p> <p>Updated Chairperson list attached</p> <p>Auction update: Meg to help w/ procurement and prep work – unable to attend auction – need</p> <p>Log-in / password master list created & attached</p> <p>Bellingham HS PTSA concern with booster clubs – identified clubs are "restricted accounts"</p>	
8) Principal Update	<p>NEW CONSTRUCTION UPDATE:</p> <p>Meetings on Monday & Tuesday w/ architects & builders and teachers to work out details as teams/groups (like performing arts, coaches, science, etc) for space, storage, etc (Value Engineering process to look at other, better ways to do things) – aim to remove retaining walls for cost savings – figured out how to do that; track/soccer/football field stays in same place but gets redone with turf; safe walking passages under consideration throughout campus & around parking areas; 3 story building now a 2 story building; Counseling / conference room space / college/job counselor area all together abutting</p>	

	<p>Commons area w/ reader board for Martha Zender to display updates; PTSA room & many conference rooms provided; Commons will have large projector tv and a reader board Plan to share drawings w/ family: Display in lobby here & at district and encourage questions BSD to present to School Board tonight – if approval, permits start & goal to start digging in spring</p> <p>Thank you: Coffee mugs, Embedded Assessment books, cookies</p> <p>Inviting teachers & students? ASB rep & Leadership rep to attend our meeting</p> <p>Winter Informal dance held by ASB (replacing TOLO – now gender neutral); PTSA to provide parent volunteers for “coat check”</p> <p>Black Light dance on night of double header basketball</p>	<p>MEG to contact Gribbel regarding students coming to meetings monthly / quarterly / every other month?</p>
9) Teacher Grants	Craig Snyder very happy about bells	
10) Volunteer Coordinator	Cookie Exchange went well. Library Inventory to occur in February	
11) PACS update	Report attached	
12) HCL PAC update	<p>Topics discussed:</p> <ul style="list-style-type: none"> -creating ways to share our gratitude with the teachers for making the effort to differentiate -English “track” similar to math “track”? -made recommendations for improvements to HCL web pages 	
13) PTSA login master repository		
14) Other		
15) Adjourn		

Future Agenda Item(s)

ID	Open Date	Description	Assigned To
	JANUARY 2017	Anchors Aweigh update, auction planning / leads? For Feb 7 launch meeting	
1	FEBRUARY 2017	Moving golf cart expense to Athletic Grant based on Athletic Grant expenses for year	
2	Last General Memb Mtg	Volunteer of Year vote	
3	APRIL 2017	Any extra Anchors Aweigh funds to Learning Center? Budget committee to decrease membership expectation and increase donation expectation (this year 150ish members not 200 but \$1000 more donations than expected)	
4	MAY 2017	Notate in minutes the details about check signer card (who is coming off & going on, bank name & acct number); review forms: add Volunteer Portal information to volunteer form; note plan/parameters for Raise the Paddle spending in minutes; ask Peggy about purchasing Good Sam gift cards to start the year with	
5	JUNE 2017	Membership report on total # of members – amt charged per member – amt sent to WSPTA – Bring close-out report; treasurer moves residual money to savings to earn interest until needed;	
6	SUMMER 2017	Do not plan to provide snacks for 9 th grade orientation night	

Next Board Meeting (~~Aug 25, Sept 22, Oct 27, Nov 17, Dec 15~~, Jan 26, Feb 23, Mar 23, Apr 27, May 24, June 14)

Date	January 26, 2017
Time	12:00 pm – 1:30 pm
Location	Main Office Conference Room ***Location may change

Next General Membership Meeting (~~Nov 9~~, May 17)

Date	May 17, 2017
Time	7:00 pm – 8:30 pm
Location	Sehome Commons

Secretary Signature / date: *Veronica S Douglas* 12/15/2016