

SEHOME HIGH PTSA 8.3.100

Name: SHS PTSA Board meeting
Date: March 23, 2016
Time: 12:00 p.m.
Location: Seminar 1 Room

Facilitator: Meg Metzger
Scribe: Veronica Douglas

Attendee		Attendee	
X	Meg Metzger	X	Teri McIntyre
X	Shari Cummins		Teresa Werner
X	Veronica Douglas	X	Aaron Hakeman
	Effie Eisses	X	XiaoLi Yang
X	Kim Lund		Michelle Kuss-Cybula
X	Kristin Barron	X	Doug Benjamin
X	Colin Cushman		

Agenda

ID	Time	Duration	Item	Presenter/Lead
1	12:00	5 min	Call To Order and Introductions	Meg
2	12:05	2 min	Approval of Minutes – February 24, 2016	Meg
3	12:07	10 min	Treasurer’s Report - increase College Readiness line item for NACAC conference transportation; vote for increased Staff Appreciation budget from \$500 to \$1000	Effie, Aaron
4	12:17	10 min	Scrip Report	Shari
5	12:27	1 min	Membership Update – review Membership computer program – recommendation to purchase? Dues paid (\$24)?	Teresa / Veronica
6	12:28	0 min	Principal’s Report	Michelle
7	12:28	0 min	Teacher Grants – NO Grants	
8	12:28	10 min	President’s Report – Nominating committee? Equipment budget, PTSA training, website / computer meeting with John Mangan, Hand in Hand NW / Free Prom boutique	Meg
			COMMITTEE REPORTS	
9	12:38	10 min	Volunteer Coordinator- returning / new chairpeople?	XiaoLi
10	12:48	3 min	PACS update – Feb	Veronica
11	12:51	2 min	HCL PAC update	Veronica
12	12:53	15 min	Auction – announce at General meeting w/ ticket forms avail, speaker or video for Anchors Aweigh; Matching fun; Lead donor; Gold Table Sponsors	Meg
13	1:08	5 min	Senior Trip – local event held at school?	
			NEW BUSINESS	
14	1:13	2 min	Clothing Drive update	Teresa
15	1:15	5 min	Donors Choose applications	
			UNFINISHED BUSINESS	
16	1:20		Other	
17	1:30		Adjourn	

MINUTES

Agenda Topic	Main Points, Conclusions/Discussions, Decisions	Tasks/ Follow-up
1) Call to Order	CTO @ 12:05	
1a) BPSF	Promise Campaign appeal – \$500,000 goal by March 31 /	

announcement	\$50/family would make goal Matching opportunities: 1) \$5/view of up to \$5K by IMCO; 2) 1 st \$15K to be matched Middle School experiment – instead of magazine drives – all 4 schools to straight fundraiser with a donation all to BPSF to be shared equally – goal is \$15K/school ((\$60K total) – does not substitute all fundraising opportunities (only mag drives)	
2) Approve Minutes	February minutes approved as presented	
3) Treasurer's Report	IRS audit issue resolved – we paid \$300 fine but they are refunding it Staff Appreciation budget to be voted on to increase by \$500 to \$1000 for this year Athletic Pay to Play \$1800 carried over b/c of late submission-change amount to \$3600 Large grants & small grants to be used up for track uniforms & baseball back stop AIM has been sold – insurance being moved to another carrier – no news on a price increase	AARON to make change on Athletic Pay to Play MEG to give letter from insurance about changes to Veronica for minutes
4) Scrip	Fairhaven MS will continue scrip program now after Lowell decided to continue theirs as an effort in continuity No June distribution – memos to go out Meeting held to discuss next year –Mimi Meggysey & Deanne Kanenaga to co-chair this – may need to amend Standing Rules	SHARI to send message out to group leads about June and to copy Victoria Reeb for Mariner Memo
5) Membership	1 new member, recommendation to NOT purchase full program, free program offers enough options	
6) Principal Update	No update	
6a) Colin Cushman update	Anchors Aweigh Raise the Paddle idea: Score Vision company - on School tours (North Creek in Bothell) in Gym/Commons vision of LED instead of scoreboard – uses current technology w/ iPads & apps (scores, fan cam, video intros for special events, fan interactive w/ phones & apps, temporary advertisements (revenue generating),); total pie-in-the-sky budget for new school \$85K – prob \$25K from construction budget – like to fundraise over 3 years between PTSA & ASB for remaining \$; ad revenue potential \$20K-\$60K yearly; Kim Lund asked about potential to retrofit other high schools – she will ask Phillips 66 re capital projects (Rich Harbison/Phillips 66) See: http://www.scorevision.com/videos/introduction-to-scorevision Spending remaining budget from last year's Anchor's Aweigh \$4000 (APES & APBio field trip to Woodland park zoo – can pay for from Teacher Grants(approx.\$11K)- around \$3k) -Ping Pong tables (2 good quality around \$1K) – Colin to find -Lounge furniture in hallways for small groups (\$3K) – Meg to find Auction items: Guest Conductor or Performer with front row seats at next concert Football game priority/press box seating with treats (LIVE item) Cross-country Fan opportunity (shoot starting gun, souvenir, run with team, Clicks gc) Baseball 1 st pitch / signed ball or shirt Band performer/marcher/drum beater guest – football & bball Honorary coach for home game?	KIM LUND to contact Phillips 66 COLIN to find ping pong tables; MEG to find lounge furniture MEG to ask football parent to head snacks
7) Teacher Grants	No grant requests	
8) President report	Nominating committee = Michelle McNamee & Veronica Douglas Sheli Grahn – considering treasurer or membership Wendy Jones – chair position Kristee LaTavec – secretary or membership? Elsie Sokol – Success Coordinator support again? Anne Welsh – Success Coordinator support? Nancy Culinane – Learning Center shopper again? Jaime Lemmer website Staff Appreciation chairs returning XioLi Yang returning as Staff Appreciation Auction chair needed with steering committee roles Website updated	

	Prom Dress Boutique for free dresses (county wide) – Amy Brewster has vouchers; Meg making flyer & adding to Mariner Memo	
9) Volunteer Coordinator	Signup Genius has 1000 email/month limit on free version Volunteer of the Year award – ballots to be given out tonight Staff Appreciation budget vote tonight	
10) PACS update	See attached (levies, state & local budget, start/end times, facilities update, leadership changes, Lowell tour)	
11) HCL PAC update	Cancelled this month	
12) Auction	Anchor's Aweigh – see above Need leads for Girls' Swimming & Co-ed Golf Dana Smith to help Michelle Carroll with program Flower baskets ordered (35) – drama to handle baskets	
13) Senior Trip	No further updates	
14) Clothing Drive	Great selection of items, STILL NEED: Adult L / XL clothes and Bathroom items / period supplies	
15) Donors Choose	No updates	
16) Other		
17) Adjourn	1:46pm	

Future Agenda Item(s)

ID	Open Date	Description	Assigned To
1	MAY 2016	GENERAL Meeting: elect officers, approve budget,	
2	JUNE 2016	Remember we can start tax process in July when books closed (as long as auction expenses all done)	
3	FALL 2016	Standing Rules – adjust Scrip VP voting?	

Next Board Meeting (May 25 - June 9th)

Date	April 27, 2016
Time	12:00pm-1:30pm
Location	Administrative conference room

Next General Membership Meeting (March 23, 2016 – same as above, May 25, 2016)

Date	May 25, 2016
Time	12:00pm-1:30pm
Location	Administrative Conference Room

Secretary Signature / date: